

## **European Centre of Vocational Excellence in Microelectronics, ECoVEM**

### **Minutes of the kick-off meeting on 20/11/2020**

#### **Agenda**

Zoom Meeting

<https://us02web.zoom.us/j/89816287351?pwd=d3MvNVkxVnA5amVJOUQxekZ2T3dUdz09>

- 09:00-09:10 Welcome and opening the meeting (Slavka Tzanova)
- 09:10-09:30 Presentation of the attendees and their entities (All)
- 09:30-09:45 ECoVEM project and its evaluation by the experts (Slavka)
- 09:45-10:15 Planning the first tasks in WP1 and administrative and financial issues (Slavka).
- 10:15-10:30 Discussion and questions to be transmitted to the project officers (All).

#### **Participants**

TUS – Slavka Tzanova, Nina Spasova, Slava Malenkova  
Bulgarian Industrial Association – Veselin Iliev  
Student Computer Art Society – Rosen Petkov  
MASHO – Malenko Marinov  
J-ArtEck – Ella Nilova  
Technical University Berlin – Elena Eyngor, Tetyana Morozjuk  
EXOLAUNCH – Svetlana Jasic, Anastasia Tatarintseva  
IAL – Marianna Murin  
COMET – Riccardo Zanelli  
CIMEA – Criovanni Finocchietti  
INES-Formation – Nadine le Vourche, Immaculada Miracle

Pole SCS – Marielle Campanella

ANCCP – Imma Miralles

CEPYME – Javier Gonzales

UNED – Elio San Cristobal, Manuel Castro, Belen Morinigo

CPC – Andreas Polydorou, Pablo Panagi

Chamber of Commerce and Industry – Demetra Paloanda

ECWT – Eva Fabry

ROMIT – Dimitar Tokmakov, Nikolay Nedelev

The meeting was open by Slavka Tzanova with a summary of evaluation results of CoVE projects and the evaluation of ECoVEM project.

All partners presented themselves and their organisations.

Slavka made a presentation of the project, its objectives, expected outcomes and impact.

### **WP1 preparation**

The status of partnership agreements and transfers of advances was reported by the coordinator.

Eva Fabry informed the partners that she is involving in the project the VET Agency of Norway.

SCAS, ECWT and TUS are working on development of the project logo.

TUS is designing the project Web page that will be ready the first week of December.

The coordinator, based on the Annex 1 of the grant agreement “General Conditions”, made presentation on the financial guidelines.

Giovanni Finocchietti asked whether the costs for mobility can not be used now, they may be transferred to the other categories. Manuel Castro answered that for all other projects the answer of EACEA was that it is not possible. Slavka will ask all questions related to the financial reporting on 3d December during the kick-off meeting with EACEA.

Next meeting will be on 4<sup>th</sup> or 11<sup>th</sup> December after the meeting with EACEA.

### **To Do List**

- To design the project logo (SCAS, TUS, ECWT)
- To develop the project Web site (TUS)
- To transfer the project advances to the partner organisations which agreements are signed (TUS)
- To develop the project roadmap (TUS)

